



## **General Terms and Conditions (GTC) and Privacy Policy Statement**

### **1. Registration**

The registration to the conference has to be put via online registration. The registration is binding and will be accepted in the order of receipt. Valid is the date of the online registration. Should the event be fully booked the participant will be informed timely. Only one registration for each participant is allowed.

### **2. Registration Fees**

The organizers accept payment by bank transfer. The bill number should be stated in the bank transfer form. All bank fees and money transfer costs must be paid by the transmitter. Participants should present their proof of payment at the conference office when collecting their conference material. Participants who sign up at the registration desk on site must pay the bill in cash.

### **3. Cancellation of Registrations**

Cancellations need to be put in writing (e-mail). Cancellations 5 weeks prior to the start of the event are free of charge. Cancellation 3 weeks prior to the start of the event will incur a cancellation fee of 25,00 €. For cancellations after the above mentioned dates the full invoice amount is due. The registration can be transferred free of charge at any time to an alternative delegate, changes have to be advised in writing (e-mail). Any balances between the participation fee of members/nonmembers/students/ accompanying guests are charged for and/or credited. A change of speakers or location is not an acceptable reason for cancellation.

### **4. Cancellations of Events**

- a. The event can be cancelled without having to name reasons. Paid fees will be refunded in full, further recourse is excluded.
- b. If the organizers are prevented from holding the event due to force majeure, they will be released from the obligation to perform. The cancellation of the event due to official orders to contain the Covid-19 pandemic is also considered force majeure.

### **5. Covid-19**

With the conclusion of the contract, the contracting party undertakes to comply with the hygiene measures put in place by the organizer before, during and after the event to protect against infection with the Covid-19 virus. Failure to comply with the regulations can result in (partial) exclusion from the event; in this case, there is no (partial) claim to reimbursement of the contractually agreed remuneration.

### **6. Photo and Video Rights**

Photos and videos, which are taken on behalf of the organizers during the events, will be used by the organizers for documentation, reporting and promotional purposes in online, print and analog media



## 7. Privacy Policy:

If your personal data is processed, you have the right to obtain information about your stored data (Art. 15 DSGVO). If incorrect personal data is processed, you have the right to rectification (Art. 16 DSGVO). If the legal requirements are met, you may request deletion or restriction of processing as well as object to processing (Art. 17, 18 and 21 DSGVO). If you have agreed to the data processing or if a contract for data processing exists and the data processing is carried out with the help of automated procedures, you may have a right to data portability (Art. 20 DSGVO). If you make use of your above-mentioned rights, we will check whether you meet the legal requirements.

Furthermore, you have the right to lodge a complaint to the Baden-Wuerttemberg State Representative for Data Protection (Art. 77 DSGVO). Right of withdrawal: You have the right to object according to article 21 DSGVO at any time, on grounds relating to your particular situation, to the processing of your personal data on the basis of article 6(1)(e) DSGVO. We will stop processing your personal data unless we can demonstrate compelling legitimate reasons for the processing which override your interests, rights and freedoms, or if the processing serves the purpose of asserting, exercising or defending legal claims.

By registering to the conference you declare consent (Art. 6 para. 1 lit. a DSGVO) that your submitted personal data may be stored and processed. Furthermore, you verify that you have read the privacy policy and are aware of the right of revocation.